

Minutes of Regular Meeting

The Board of Trustees Lakeview School District

A Regular Meeting of the Board of Trustees of Lakeview School District was held Monday, February 24, 2025, beginning at 6:00 PM in the Lakeview High School Forum, 15060 South Helmer Road, Battle Creek, MI 49015.

I. OPENING OF THE MEETING

A. Call to Order

Eric Greene called the meeting to order at 6:00 PM.

B. Roll Call

Sara Johnson called the roll call.

Eric Greene, President – Present

Aisha Coulson-Walters, Vice-President – Present

Jeff Perry, Treasurer – Present

Sara Johnson, Secretary – Present

Dr. Michael Glass, Trustee – Present

Melissa Metzger, Trustee – Present

Angela Myers, Trustee – Present

Amina Coulson-Walters, Student Representative – Present

C. Members Absent

D. Others Present

Staff and community members were present at the meeting.

E. Pledge of Allegiance

II. REVISION AND APPROVAL OF THE AGENDA

Any revisions to the agenda must be approved before proceeding.

Recommended Action: That the Board of Education approves the agenda as printed.

Aisha Coulson-Walters moved, and Jeff Perry supported the Lakeview Board of Education's approval of the printed agenda.

Ayes – 7

Nays – 0

Motion Carried

III. RECOGNITIONS AND COMMENTS FROM INTERESTED CITIZENS

A. Board of Education Members

1. My HeartSafe School Recognition—Jennifer Weis, School Nurse

Eric Greene and Dr. Patterson acknowledged Jennifer Weis, the school nurse, for leading the district to become an MI HeartSafe Designation School.

2. Board Comments

Sara Johnson shared that the Board's Policy Committee recently met and thanked the Administration for organizing the policies for review.

Eric Greene thanked Board members and Senior Leadership for attending the recent Joint Board Meeting hosted by Battle Creek Public Schools.

B. Administration

C. Student Representative Report

Amina Coulson-Walters reported that February had been a busy month for high school students, highlighted by events such as the Winter Carnival, Valentine's Day Spirit Week, the Close-Up trip, the Michigan Youth in Government Conference, and the MASC-MAHS state conference. She also recognized Jake Zimmerman and Leah Sleight for organizing and contributing their time to the student government events.

IV. PUBLIC COMMENTS

A member of the public may address the Board briefly (up to three minutes) or may request to be scheduled on the agenda of a future meeting.

No public comment was given.

V. SUPERINTENDENT AND STAFF REPORTS

A. Bond Update

Presenters: Doug Phillips and Jenae Kuipers

Doug Phillips, Senior Vice President of Plante Moran Realpoint, provided an update on the final phases of the 2021 bond, recommending additional improvements, including auditorium seating and new furniture for the middle school.

B. LMS 7/8 Academy Building Report

Presenter: Shannon Walker

Shannon Walker, LMS 7/8 Academy Principal, provided an update on the school's construction progress, the school's continued focus on organization and preparedness, and whole school learning, particularly Disciplinary Literacy. The AVID program was also highlighted. Students involved in the AVID program shared personal insights on how the initiative has positively impacted their learning experience.

C. 2025-2026 Course Description Guides for LMS 7/8 Academy and LAHS

Presenter: Stacy Helmboldt

Stacy Helmboldt gave an overview of the 2025-2026 Course Description Guides for the LMS 7/8 Academy and the LAHS seeking board approval.

D. LOA—Additional 2025 Insurance Plan Option

Presenter: Mike Norstrom

Mike Norstrom reviewed the letter of agreement outlining an additional 2025 insurance plan option for the Lakeview Education Association and the Lakeview Secretarial Association.

E. Enrollment Report

Presenter: Wendy Meyer

Wendy Meyer provided data on student enrollment and projections.

F. Public Input Report

Presenter: Dr. Patterson

Dr. Patterson reported that there was no public comment to follow up on from the January regular board meeting.

G. Retirements/Resignations/Leaves of Absence

Presenter: Dr. Patterson

Dr. Patterson mentioned a retirement that is noted in the board packet.

VI. BOARD DISCUSSION ITEMS

A. First Read of General Policies

1. 3001-GP—Curriculum Development
2. 4003-GP—Conditions of Employment
3. 4004-GP—Evaluations, Discipline and Discharge, Resignations
4. 4005-GP—Other Matters of Employment
5. 5008-GP—Meal Charge/Food Services

Sara Johnson, a member of the Board Policy Committee, summarized each general policy.

B. Updated Administrative Regulations

1. 2003-AR—Education Records
 2. 2006-AR—Behavior
 3. 3001-AR—Curriculum Development
 4. 4003-AR—Conditions of Employment
 5. 5008-AR—Meal Charge/Food Services
 6. 8002-AR—Americans with Disabilities Act (ADA and Section 504 of the Rehabilitation Act (Section 504)
 7. 8006.3-AR—Sexual Harassment Under Title IX-Employees & Students
- Board members and Administration discussed the updated Administrative Regulations.*

C. MASB Board of Directors (Region 6)—2025 Election Ballot (One-Year Term)

1. TiAnna Harrison - Kalamazoo Public Schools, Kalamazoo County
2. Elizabeth O'Dell - St. Joseph County ISD, St. Joseph County

VII. CONSENT AGENDA

Eric Greene entertained a motion to remove item K. from the consent agenda.

Aisha Coulson-Walters moved, and Melissa Metzger supported the Board of Education's approval to remove item K from Section VII of the Consent Agenda.

Ayes – 7

Nays – 0

Motion Carried

Dr. Michael Glass moved, and Aisha Coulson-Walters supported the Board of Education's approval of the Consent Agenda as amended.

Ayes – 7

Nays – 0

Motion Carried

- A. Approves January 2025 Expenditures by Fund
- B. Approves January 2025 Financials
- C. Approves January 2025 Food Service Report
- D. Approves January 2025 Bills and Accounts
- E. Approve Minutes of the January 2025 Regular Meeting
- F. Approve Minutes of the February 2025 Special Joint Board Meeting
- G. Approves 25-26 Course Description Guide for the LMS 7/8 Academy
- H. Approves 25-26 Course Description Guide for the LAHS
- I. Approves LOA between the LSD and the LEA for an additional 2025 insurance plan option
- J. Approves LOA between LSD and the LSA for an additional 2025 insurance plan option
- ~~K. Approves 2003-AR—Education Records~~
- L. Approves 2006-AR—Behavior
- M. Approves 3001-AR—Curriculum Development
- N. Approves 4003-AR—Conditions of Employment
- O. Approves 5008-AR—Meal Charge / Food Services
- P. Approves 8002-AR—Americans with Disabilities Act (ADA and Section 504 of the Rehabilitation Act (Section 504)
- Q. Approves 8006.3-AR—Sexual Harassment Under Title IX-Employees & Students

VIII. ACTION ITEMS

- A. Approves the allocation of an additional \$1,139,000 from the owner's contingency/bond funds for the LMS projects as outlined

Melissa Metzger moved, and Dr. Michael Glass supported the Board of Education's approval to allocate \$1,139,000 from the owner's contingency/bond funds for the LMS projects.

Ayes – 7

Nays – 0

Motion Carried

- B. Awards the LMS Auditorium seating to Irwin Seating Company for \$174,829, along with additional general conditions, contingencies, and other related costs totaling \$57,524 to be paid from bond funds

Sara Johnson moved, and Jeff Perry supported the Board of Education's approval of the LMS Auditorium seating to Irwin Seating Company for \$174,829, along with additional general conditions, contingencies, and other related costs totaling \$57,524 to be paid from bond funds.

Ayes – 7

Nays – 0

Motion Carried

C. Awards the LMS furniture contracts to the following vendors, with the specified amounts to be paid from bond funds:

- Custer, Inc. — \$14,357.50
- Holland Desk and Chair — \$46,781.20
- Interphase — \$66,481.45; and
- Approval of associated FF&E Contingency of \$12,762 to be managed by Administration

Melissa Metzger moved, and Sara Johnson supported the Board of Education's approval of the LMS furniture contracts to the vendors listed above, with the specified amounts to be paid from bond funds.

Ayes – 7

Nays – 0

Motion Carried

D. Approves the nomination for the Region 6 MASB Board of Directors— 2025 Election Ballot
Sara Johnson moved, and Dr. Michael Glass supported the Board of Education's nomination of Elizabeth O'Dell for the Region 6 MASB Board of Directors —2025 Election Ballot.

Ayes – 7

Nays – 0

Motion Carried

IX. ITEMS FOR NEXT REGULAR BOARD MEETING - March 17, 2025, at 6:00 PM

- Prairieview Elementary Building Report

X. ADJOURNMENT

Aisha Coulson-Walter's moved, and Jeff Perry supported adjourning the meeting at 7:25 PM.

Ayes – 7

Nays – 0

Motion Carried