

# Minutes of Regular Meeting

## The Board of Trustees Lakeview School District

A Regular Meeting of the Board of Trustees of Lakeview School District was held Monday, January 22, 2024, beginning at 6:00 PM in the Lakeview High School Forum, 15060 South Helmer Road, Battle Creek, MI 49015.

### I. OPENING OF THE MEETING

A. Call to Order (*Kathleen Moore at 6:00 PM*)

B. Roll Call

Eric Greene, President – *Present*

Aisha Coulson-Walters, Vice President – *Absent*

Melissa Metzger, Treasurer – *Present*

Kathleen Moore, Secretary – *Present*

Dr. Michael Glass, Trustee – *Present*

Sara Johnson, Trustee – *Present*

Jeff Perry, Trustee - *Present*

Kalvin Frank, Student Representative – *Present*

C. Members Absent – *Aisha Coulson-Walters*

D. Others Present – *Staff and community members were present.*

E. Pledge of Allegiance

### II. REVISION AND APPROVAL OF THE AGENDA

Any revisions to the agenda must be approved before proceeding.

**Recommended Action:** That the Board of Education approves the agenda as printed.

*It was moved by Eric Greene and supported by Dr. Michael Glass that the Board of Education approve the agenda as printed.*

*Ayes – 6*

*Nays – 0*

*Motion Carried*

### III. ELECTION OF OFFICERS

**Recommended Action:** That the Board of Education elects the slate of officers for the 2024 calendar year as recommended by the nominating committee:

President: Eric Greene

Vice President: Aisha Coulson-Walters

Treasurer: Jeff Perry

Secretary: Sara Johnson

*It was moved by Dr. Michael Glass and supported by Melissa Metzger to approve the slate of officers for the 2024 calendar year as recommended by the nominating committee.*

*Ayes – 6*

*Nays – 0*

*Motion Carried*

#### **IV. RECOGNITIONS AND COMMENTS FROM INTERESTED CITIZENS**

##### **A. Board of Education Members**

###### **1. Board Comments**

*Kathleen Moore talked about the Masque production of The Wizard of Oz and thanked Masque director Deanna Flora. Moore also shared that Charlie Fulbright had been appointed to the MASB board.*

*Eric Greene shared that the four area board presidents are scheduled to begin meeting informally to open the lines of communication between district boards.*

###### **2. Board Recognition**

###### **a. Girls' Cross Country**

**Presenter: Becky Pryor**

*Eric Greene, Dr. Patterson, and Becky Pryor gave Lilamae Frank a certificate of recognition for being a state finalist in Girls' Cross Country.*

###### **b. Boys' Cross Country**

**Presenter: Jake Zimmerman**

*Eric Greene, Dr. Patterson, and Jake Zimmerman gave Aiden Moore a certificate of recognition for being a state finalist in Boys' Cross Country.*

##### **B. Administration**

###### **1. School Board Member Recognition**

**Presenter: Dr. Patterson**

*In honor of School Board Recognition Month, Dr. Patterson recognized the Board of Education members for their dedication and service to the Lakeview School District.*

###### **2. Retirement Recognition**

**Presenter: Mike Norstrom**

*Eric Greene, Dr. Patterson, and Mike Norstrom formally recognized Connie Schuemann by giving a plaque, honoring her for her dedication and years of service with the Lakeview School District.*

##### **C. Student Representative Report**

**Presenter: Calvin Frank**

*Kalvin Frank talked about the Masque production of The Wizard of Oz, provided an update on DECA, and shared information on the LHS student participation in the upcoming Chin National Day Celebration. Frank also talked about school cleanliness and athletic accomplishments and provided an update on his outreach to the WK Kellogg Foundation.*

#### **V. PUBLIC COMMENTS**

A member of the public may address the Board briefly (up to three minutes) or may request to be scheduled on the agenda of a future meeting.

*No public comment was made.*

#### **VI. SUPERINTENDENT AND STAFF REPORTS**

##### **A. Riverside Elementary Building Report**

**Presenters: Tara Rice and La Nae Peek**

*Tara Rice and La Nae Peek provided a building report on Riverside Elementary's resilience journey.*

B. LMS Media Center

Presenters: Stacy Helmboldt and Wendy VanderWheele

*Stacy Helmboldt and Wendy VanderWheele recommended that the Board of Education approve the quote from MACKIN Educational Resources to purchase books for the LMS Media Center. VanderWheele highlighted the collection of books selected.*

C. 24-25 LMS 7/8 Academy Course Description Guide

Presenter: Stacy Helmboldt

*Stacy Helmboldt gave an overview of the updated 24-25 LMS 7/8 Academy Course Description Guide.*

D. Recommended Board Policy Updates

Presenter: Mike Norstrom

*Mike Norstrom summarized the proposed policy and guideline changes for Policy 4003 – Staffing, Layoff, and Recall and Policy 4004 – Evaluation, Discipline and Discharge, Resignations. Norstrom recommended that the Board of Education approve these updates later in the agenda.*

E. First Read of Policy Manual and Administrative Regulations Update

Presenter: Mike Norstrom

*Mike Norstrom reviewed the first read of the Policy Manual and Administrative Regulation updates, highlighting the recommended update to Policy 4003 – FMLA.*

F. Transportation Contract

Presenter: Mike Norstrom

*Mike Norstrom provided an overview of the Transportation Contract.*

G. 23-24 First Budget Amendment

Presenter: Laura McFadden

*Laura McFadden gave an overview of the 23-24 First Budget Amendment.*

H. Sale of Bonds - Final Qualification Agreement and Resolution

Presenter: Laura McFadden

*Laura McFadden reported on the status of the sale of bonds - second series.*

I. 24-25 School of Choice Window

Presenter: Wendy Meyer

*Wendy Meyer shared the proposed dates for the School of Choice Window for the 24-25 school year.*

J. Public Input Report

Presenter: Dr. Patterson

*Dr. Patterson reported that there was no public input from the December Board Meeting to follow up on.*

K. Retirements/Resignations/Leaves of Absence

Presenter: Dr. Patterson

## VII. BOARD DISCUSSION ITEMS

A. Legislative Committee Update

*Eric Greene talked about working with LHS teachers and students to host two community events, including a candidate's forum, prior to the 2025 election.*

B. Policy Committee Update

*Dr. Patterson shared that the committee reviewed the 4000 – Personnel policies and discussed bylaws for the Sex Education Advisory Board.*

C. CASB - 2024 Citizen & Professional Distinguished Service Award Nominations

*The Board collaborated and agreed to support Harper Creek Community School's nomination of Don Myers for the CASB 2024 Professional Distinguished Service Award.*

## VIII. CONSENT AGENDA

*It was moved by Kathleen Moore and supported by Dr. Michael Glass that the Board of Education approve the Consent Agenda as printed.*

**Ayes – 6**

**Nays – 0**

### **Motion Carried**

- A. Approves the December 2023 Expenditures by Fund
- B. Approves the December 2023 Financials
- C. Approves the December 2023 Food Service Report
- D. Approves the December 2023 Bills and Accounts
- E. Approves the December 2023 Regular Meeting Minutes
- F. Approves the hiring of the following Professional Staff:
- G. Approves the ratification of the Transportation Contract
- H. Approves the 24-25 LMS 7/8 Academy Course Description Guide

## IX. ACTION ITEMS

- A. Approves the recommended update to Policy 4003 – FMLA

*It was moved by Jeff Perry and supported by Melissa Metzger to table the recommended update to Policy 4003 – FMLA until the February regular Board meeting for a second read.*

**Ayes – 6**

**Nays – 0**

### **Motion Carried**

- B. Approves the recommended update to Policy 4003 - Staffing, Layoff, and Recall

*It was moved by Kathleen Moore and supported by Dr. Michael Glass to approve the recommended update to Policy 4003 – Staffing, Layoff, and Recall.*

**Ayes – 6**

**Nays – 0**

### **Motion Carried**

- C. Approves the recommended update to Policy 4004 - Evaluation, Discipline and Discharge, Resignations

*It was moved by Sara Johnson and supported by Melissa Metzger to approve the recommended update to Policy 4004 – Evaluation, Discipline and Discharge, Resignations.*

**Ayes – 6**

**Nays – 0**

### **Motion Carried**

- D. Approves the 23-24 First Budget Amendment

*It was moved by Jeff Perry and supported by Kathleen Moore to approve the 23-24 First Budget Amendment as presented.*

**Ayes – 6**

**Nays – 0**

### **Motion Carried**

E. Approves the Final Qualification Application and adopt the Issuance of School District School Improvement Bonds Resolution

*It was moved by Melissa Metzger and supported by Sara Johnson to approve the Final Qualification Application and adopt the resolution for the Issuance of School District School Improvement Bonds.*

**Ayes – 6**

**Nays – 0**

**Motion Carried**

F. Approves the LMS Media Center book purchase from MACKIN Educational Resources to be paid for with general funds for an amount not to exceed \$91,829.12 dollars

*It was moved by Kathleen Moore and supported by Melissa Metzger to approve the LMS Media Center book purchase from MACKIN Educational Resources to be paid for with general funds for an amount not to exceed \$91,829.12.*

**Ayes – 6**

**Nays – 0**

**Motion Carried**

G. Approves the Lakeview Board of Education's nominees for the CASB's 23-24 Citizen and/or Professional Award

*It was moved by Kathleen Moore and supported by Dr. Michael Glass to nominate Don Myers for the 2024 CASB Professional Distinguished Award.*

**Ayes – 6**

**Nays – 0**

**Motion Carried**

#### **X. ITEMS FOR NEXT REGULAR BOARD MEETING - February 26, 2024, 6:00 PM**

A. Approval of the 24-25 School of Choice Window

B. Second Read - Policy Manual and Administrative Regulations Update

#### **XI. CLOSED SESSION**

**Recommended Action:** That the Board of Education go into closed session pursuant to Section 8(c) of the Open Meetings Act (Act 267 of 1976), that being "For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement."

*Eric Greene stated that the Board of Education does not need to go into a closed session as recommended.*

#### **XII. ADJOURNMENT**

*It was moved by Kathleen Moore and supported by Jeff Perry to adjourn the meeting at 8:04 PM.*

**Ayes – 6**

**Nays – 0**

**Motion Carried**