

FISCAL YEAR 2013-14
GENERAL FUND OPERATING
SCHOOL SERVICE FUND
CAPITAL PROJECT FUND &
ENTERPRISE FUND
BUDGETS
JULY 1, 2013



The purpose of the Lakeview School District Board of Education is to represent the public's interest in providing educational programs in a safe learning environment that develop knowledgeable, healthy, socially responsible citizens in the global community.

15 Arbor Street
Battle Creek, MI 49015

LAKEVIEW SCHOOL DISTRICT 2013-14 BUDGET ASSUMPTIONS

A budget is both a legal requirement and an operational document. It is based upon best assumptions and related estimates for both revenues and expenditures. It provides parameters for the expenditure of funds relating to operating the District's instructional programs and support functions. As data relating to assumptions and estimates is clarified, the budget can and will be revised appropriately.

Five separate funds are required to account for the ongoing activities of the school district. Board approval for the budget of the Debt Retirement Fund, however, is no longer required by the Michigan Department of Education. Below are the assumptions and rationale that were used in the development of each of the budgets for other four funds:

COMBINED GENERAL FUND - Includes Athletics as required under GASB 54

This budget reflects:

1. For the General Fund portion of the Combined General Fund, the budget as presented is a continuation budget from FY 2012-13 with the exception of adjustments to transfers into other funds so that they agree with the transfers from other funds based on the budgets presented for those funds. The Superintendent and Director of Finance will present a budget revision by November, 2013 that will include the 2013-14 Budget Reduction/Reallocation plan being presented at the June 2013 Board meeting as well as any additional reductions required prior to the start of the school year to bring the budget within the parameters for not borrowing for cash flow purposes. The November timing also allows for us to know what our fall count is as well as having the final financial results of the 2012-13 fiscal year audit report and will facilitate a very precise budget revision.
2. A fair representation of what is expected for the athletics program in 2013-14.
3. The direct employment of all coaching staff for the full year.
4. Utilization of \$30,000 of Athletic Fund Balance to begin an appropriate replacement cycle of the excursions utilized for small team travel. These vehicles were used when they were purchased in 2004-05 and 2005-06 fiscal years. They have extremely high mileage and have become most costly to repair than they are worth.

SCHOOL SERVICE FUND - Food Service

This budget reflects:

1. A fair representation of what is expected for the program in 2013-14.
2. An estimated \$0.10 increase in lunch prices. While the exact amount of the increase has not been determined, we know that the new mandates from the Federal Government will require an increase and this is our best estimate at the time of this budget adoption.

3. Flat Federal Reimbursement rates and State sources of revenue.
4. The costs associated with the conditions of the employment that are contained in the current master agreement with no salary increases, only step movement.
5. A transfer of \$123,339 from the Food Service Fund to the General Fund for the reimbursement of indirect costs, reflecting a 100% reimbursement level of allowable indirect costs again for 2013-14; the fifth consecutive year.
6. An allocation of \$20,500 for the continued investment in upgrading/expanding equipment; particularly the replacement of computer registers and the intent to implement a kiosk line at LHS.

CAPITAL PROJECTS FUND

This budget reflects:

1. A fair representation of what is expected for the Public Improvement Fund in 2013-14.
2. The collection of \$18,190 of community pledges toward the construction of the Tennis Building in the Public Improvement Fund.
3. Payment for the 28th Street project from the funds transferred from the General Fund in the 2012-13 fiscal year for this purpose.
4. A \$3,000 allocation for repairs to the swim time board and related equipment.
5. A \$500 allocation for the purchase of memorial bricks related to the Tennis Building.

ENTERPRISE FUND

An Enterprise Fund is used to report business-type activities - fees charged to customers or organizations to cover the costs of services provided. Typically municipalities use this type of fund for water and sewer departments and parking facilities. Lakeview School District will be using this fund for management services and associated expenses rendered to the Battle Creek Area Learning Center (BCALC).

According to the agreement with the BCALC Board of Directors, Lakeview will be providing all employees and services. Lakeview School District will be reimbursed 100% for these services. All revenue for this fund will be shown as Local Revenue, Fees for Service, as required by the Michigan Department of Education. The expenditures associated with the BCALC will be recorded in this fund to ensure that Lakeview is reimbursed for expenses incurred.

This budget reflects the anticipated expenditures for the Calhoun Community High School for 2013-14.

**LAKEVIEW SCHOOL DISTRICT
 APPROPRIATIONS RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
 FISCAL YEAR 2013-14**

RESOLVED, that this resolution shall be the general appropriations of the Lakeview School District for the fiscal year 2013-2014: A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Lakeview School District.

Be it further resolved that the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of the Lakeview School District for the fiscal year 2013-14 which includes 18 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to be used for operating purposes be approved as follows:

Revenue:	
Local	5,528,764
State	26,462,076
Federal	601,704
Incoming Transfers & Other Transactions	<u>1,386,396</u>
Total Revenue	33,978,940
Combined Fund Balance, July 1, 2013 (estimated)	7,673,485
Less Non-spendable Fund Balance (estimated)	78,997
Less Assigned Fund Balance for Athletics (estimated)	155,891
Less Assigned Fund Balance for Subsequent Year Deficit	986,370
Less Assigned Fund Balance for Future Operations	0
Less Assigned Fund Balance for Technology	0
Less Assigned Fund Balance for Child Care (estimated)	136,906
Less Assigned Fund Balance for Comp. Absences (estimated)	<u>353,525</u>
Fund Balance Available to Appropriate	<u>5,961,796</u>
Total Available to Appropriate	<u><u>39,940,736</u></u>

Be it further resolved that \$34,995,310 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
<i>Basic Instruction:</i>	
Basic Programs	17,989,939
Added Needs	3,649,618
Adult and Continuing Education	
<i>Support Services:</i>	
Pupil Services	1,149,191
Instruction Staff Services	1,031,238
General Administration Services	362,288
School Administration Services	2,222,294
Business Services	839,598
Operation and Maintenance Services	3,331,073
Pupil Transportation Services	1,118,195
Other Supporting Services	2,456,949
<i>Community Services</i>	813,396
TOTAL EXPENDITURES	<u>34,963,779</u>
<i>Outgoing Transfers/Other Transactions</i>	31,531
TOTAL APPROPRIATED	<u><u>34,995,310</u></u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

THIS RESOLUTION TAKES EFFECT JULY 1, 2013

LAKEVIEW SCHOOL DISTRICT
GENERAL FUND ATHLETICS BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2014

	AUDITED 2007-08	AUDITED 2008-09	AUDITED 2009-10	AUDITED 2010-11	AUDITED 2011-12	ADOPTED 2012-13	PROPOSED AMEND B 2012-13	PROPOSED 2013-14	VARIANCE
REVENUES:									
Local Sources	343,233	295,058	293,615	272,674	285,453	244,858	288,936	231,246	(57,690)
State Sources	0	0	0	0	0	0	0	0	-
Federal Sources	0	0	0	0	0	0	0	0	-
Incoming Transfers & Other Transactions	571,153	581,921	570,081	605,780	612,549	607,803	632,204	647,078	14,874
TOTAL REVENUES & TRANSFERS	914,386	876,979	863,696	878,454	898,002	852,661	921,140	878,324	(42,816)
EXPENDITURES:									
Salaries	386,087	384,960	372,612	374,250	375,631	363,112	400,951	454,817	53,866
Employee Benefits	117,788	116,598	112,874	126,695	142,510	149,854	153,691	179,134	25,443
Purchased Services	154,229	177,786	191,889	194,618	199,755	176,605	154,531	95,865	(58,666)
Supplies	178,092	155,143	148,910	137,878	133,862	115,975	156,619	107,253	(49,366)
Capital Outlay	8,013	4,858	6,185	23,013	22,994	17,616	12,079	46,170	34,091
Dues & Fees	19,209	21,412	23,045	25,408	24,531	24,527	24,277	25,085	808
TOTAL EXPENDITURES	863,418	860,757	855,515	881,862	901,283	847,689	902,148	908,324	6,176
OUTGOING TRANSFERS/OTHER TRANSACTIONS	0	0	0	0	0	0	0	0	-
TOTAL APPROPRIATED	863,418	860,757	855,515	881,862	901,283	847,689	902,148	908,324	6,176
EXCESS REVENUE OVER EXPENDITURES AND OTHER SOURCES									
<i>Fund Balance at beginning of year</i>	50,968	16,222	8,181	(3,408)	(3,281)	4,972	18,992	(30,000)	
<i>Non-Spendable Fund Balance</i>	68,904	119,872	136,094	144,275	140,867	137,586	137,586	156,578	
<i>Assigned Fund Balance at end of year</i>	119,872	136,094	142,745	140,867	136,899	141,871	155,891	125,891	

PLEASE NOTE: EFFECTIVE WITH THE 2010-11 BUDGET YEAR, THE FINANCIAL ACTIVITY ASSOCIATED WITH ATHLETIC ACTIVITIES IS REQUIRED TO BE REPORTED AS PART OF THE GENERAL FUND AS THE ATHLETIC FUND IS NO LONGER CONSIDERED TO BE A SPECIAL REVENUE FUND IN ACCORDANCE WITH GASB 54. WHILE INCOMING TRANSFERS ARE SHOWN HERE FOR COMPARATIVE PURPOSES, THEY WILL BE ELIMINATED AGAINST OUTGOING TRANSFERS WHEN COMBINED WITH THE GENERAL FUND ACTIVITY FOR PURPOSES OF THE 2010-11 BUDGET ADOPTION RESOLUTION FOR THE GENERAL FUND. FUND BALANCE ATTRIBUTABLE TO THE ATHLETIC FUND WILL BE RECORDED AS AN ASSIGNED FUND BALANCE WITHIN THE GENERAL FUND.

**LAKEVIEW SCHOOL DISTRICT
RESOLUTION FOR ADOPTION SCHOOL SERVICE FUND
FOR FISCAL YEAR ENDED JUNE 30, 2014**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Service Fund of the Lakeview School District for fiscal year 2013-2014 be approved as follows:

Revenue:	
Local	856,211
State	79,237
Federal	1,121,079
Incoming Transfers & Other Transactions	<u>1,070</u>
Total Revenue	<u>2,057,597</u>
Fund Balance, July 1, 2013 (estimated)	457,744
Less Non-Spendable Fund Balance (estimated)	<u>19,599</u>
Restricted Fund Balance Available to Appropriate	<u>438,145</u>
Total Available to Appropriate	<u><u>2,495,742</u></u>

BE IT FURTHER RESOLVED, that \$1,936,598 of the total to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Food Service	1,807,259
TOTAL EXPENDITURES	<u>1,807,259</u>
<i>Outgoing Transfers/Other Transactions</i>	<u>129,339</u>
TOTAL APPROPRIATED	<u><u>1,936,598</u></u>

THIS RESOLUTION TAKES EFFECT JULY 1, 2013

**LAKEVIEW SCHOOL DISTRICT
SCHOOL SERVICE FUND FOOD SERVICE BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2013**

	AUDITED 2007-08	AUDITED 2008-09	AUDITED 2009-10	AUDITED 2010-11	AUDITED 2011-12	ADOPTED 2012-13	PROPOSED AMEND B 2012-13	PROPOSED 2013-14	VARIANCE
REVENUES:									
Local Sources	871,189	912,686	919,104	1,002,765	913,439	903,645	854,202	856,211	2,009
State Sources	42,423	51,770	63,915	80,306	91,582	76,085	78,395	79,237	842
Federal Sources	588,245	734,383	885,439	1,000,863	1,120,004	1,140,753	1,121,079	1,121,279	200
Incoming Transfers & Other Transactions	20,000	650	650	960	1,040	1,040	900	1,070	170
TOTAL REVENUES & TRANSFERS	1,521,857	1,698,839	1,869,108	2,084,894	2,126,065	2,121,523	2,054,576	2,057,797	3,221
EXPENDITURES:									
Salaries	365,816	392,615	410,098	462,538	465,113	480,066	463,590	471,288	7,698
Employee Benefits	257,241	266,412	269,872	293,597	293,647	300,504	284,266	274,458	(9,808)
Purchased Services	55,867	33,394	35,216	110,027	59,695	52,950	44,942	44,153	(789)
Supplies and other Expense	785,885	836,674	836,006	973,025	993,790	1,009,455	976,653	986,235	9,582
Dues and Fees	5,610	8,362	14,449	12,606	12,538	12,600	10,625	10,625	-
Capital Outlay	63,548	21,022	116,208	57,899	21,348	50,800	33,785	20,500	(13,285)
TOTAL EXPENDITURES	1,533,967	1,558,479	1,681,849	1,909,692	1,846,131	1,906,375	1,813,861	1,807,259	(6,602)
OUTGOING TRANSFERS/OTHER TRANSACTIONS									
	9,700	60,000	117,478	148,891	129,297	139,342	140,122	129,339	(10,783)
TOTAL APPROPRIATED	1,543,667	1,618,479	1,799,327	2,058,583	1,975,428	2,045,717	1,953,983	1,936,598	(17,385)
EXCESS REVENUE OVER EXPENDITURES AND OTHER SOURCES									
	(21,810)	80,360	69,781	26,311	150,637	75,806	100,593	121,199	
<i>Fund Balance at beginning of year</i>	51,872	30,062	110,422	180,203	206,514	357,151	357,151	457,744	
<i>Non-spendable Fund Balance</i>	20,392	19,403	19,434	19,817	19,599	19,599	19,599	19,599	
<i>Restricted Fund Balance at end of year</i>	9,670	91,019	160,769	186,697	337,552	413,358	438,145	559,344	

**RESOLUTION FOR ADOPTION
BY THE BOARD OF EDUCATION OF THE
LAKEVIEW SCHOOL DISTRICT
CAPITAL PROJECTS FUND
FOR FISCAL YEAR ENDING JUNE 30, 2014**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Capital Projects Fund of the Lakeview School District for fiscal year 2013-2014 be approved as follows:

Revenue:		
	Local	710
	Other Financing Sources	0
	Incoming Transfers & Other Transactions	18,190
	Total Revenue	<u>18,900</u>
	Fund Balance, July 1, 2013 (estimated)	551,665
	Less: Committed Fund Balance - Public Improvement Fund (estimated)	<u>491,885</u>
	Restricted Fund Balance Available to Appropriate	<u>59,780</u>
	Total Available to Appropriate	<u><u>78,680</u></u>

BE IT FURTHER RESOLVED, that \$29,188 of the total to appropriate in the Capital Projects Fund and \$3,500 of the Committed Fund Balance is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
	Public Improvement Fund - General/Restricted	29,188
	Public Improvement Fund - Elementary Facilities	-
	Public Improvement Fund - Tennis Building	-
	Public Improvement Fund - Tennis Brick Program	500
	Public Improvement Fund - Swimming	3,000
	Capital Project	0
	TOTAL EXPENDITURES	<u>32,688</u>
	<i>Outgoing Transfers/Other Transactions</i>	0
	TOTAL APPROPRIATED	<u><u>32,688</u></u>

THIS RESOLUTION TAKES EFFECT JULY 1, 2013

**LAKEVIEW SCHOOL DISTRICT
 APPROPRIATIONS RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
 ENTERPRISE FUND
 FISCAL YEAR 2013-14**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Enterprise Fund of the Lakeview School District for the fiscal year 2013-14 be approved as follows:

Revenue:	
Local	1,455,725
State	0
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	1,455,725
Fund Balance, July 1, 2013	0
Less Non-Spendable Fund Balance	0
Unreserved Retained Earnings Available to Appropriate	0
Total Available to Appropriate	1,455,725

BE IT FURTHER RESOLVED, that \$1,455,725 of the total available to appropriate in the Enterprise Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
<i>Basic Instruction:</i>	
Basic Programs	781,791
Added Needs	195,688
<i>Support Services:</i>	
Pupil Services	153,691
Instruction Staff Services	19,644
School Administration Services	189,717
Business Services	34,376
Operation and Maintenance Services	65,552
Pupil Transportation Services	1,500
Other Supporting Services	13,766
TOTAL EXPENDITURES	1,455,725
<i>Outgoing Transfers/Other Transactions</i>	0
TOTAL APPROPRIATED	1,455,725

THIS RESOLUTION TAKES EFFECT JULY 1, 2013